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ITEM APPROVED

***98-75 Elimination of CDS 2010C and 2020C.**

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MINUTES OF THE COUNCIL ON ACADEMIC AFFAIRS

10/29/98

The October 29, 1998, meeting of the Council on Academic Affairs was held at 2:00 p.m. in the Arcola/Tuscola Room of the MLK Union.

Members present: Dr. Abebe, Dr. Addison, Dr. Bock, Mr. Brinkmeyer, Ms. Gillette, Dr. Hanner, Ms. Mapes, Dr. T. Mason, Dr. McCormick, Dr. Owen, Dr. Sutton, Dr. Wohlstein.
Member absent: Dr. Obia.
Staff present: Ms. Dolson, Dr. Evans, Ms. Herrington-Perry, Academic Affairs.
Guests present: Dr. W. Hubschmitt, Ms. M. Kelm, Mr. J. Kmitch, Mr. M. Taylor.

I. Minutes.

The Minutes of October 15, 1998, were approved as published.

II. Correspondence.

1. Email from Dean Frank Hohengarten regarding special admissions.
2. UAAC Minutes of 10/2/98.
3. Memo from Dr. Charles Evans concerning the English Diagnostic pilot. In the future, the study may be conducted at freshman orientation rather than in ENG 1001C. The data will be used to establish a baseline for the class.
4. Memo from Dean Frank Hohengarten regarding Overloads. The Council on Teacher Education is working on this issue.
5. Email from Linda Calendrillo requesting that a replacement be appointed to serve on the Writing Across the Curriculum Committee.
6. GEAC Minutes of 10/19/98.
7. Executive Action (10-22-98) from the Lumpkin College of Business and Applied Sciences.
8. Executive Action (10-26-98) from the College of Sciences.
9. Email from Dr. William Hubschmitt regarding 98-62, ART 3200, Digital Art I.
10. Report from Chair Addison regarding a meeting with Lisa Huson concerning the open meetings act. The two issues of concern are posting of the agenda and a summary of discussions. The agenda will be available on the web at <http://www.eiu.edu/~eiucaa>. A summary of discussions will be included in the Minutes.
11. Report from Chair Addison regarding the Textbook Library Advisory Committee meeting. Concerns discussed included whether software should be provided with textbooks, whether the rental cost should be increased by a more substantial amount, therefore requiring increases less often. The committee will be gathering data regarding the impact of the rental option versus the purchasing option for graduate students.
12. Email from Dr. Howard Black requesting that the bylaws of the Council be available on the web. All academic council bylaws are currently on the Academic Affairs' homepage at <http://www.eiu.edu/~acaaffair>.

III. 98-75 Elimination of CDS 2010C and 2020C.

Dr. Bock moved and Mr. Brinkmeyer seconded the motion to put this item on the agenda. Mr. Brinkmeyer moved and Dr. Bock seconded the motion to suspend the rules and act on the item. The motion to suspend the rules passed with the following vote:

Yes: Dr. Addison, Dr. Bock, Mr. Brinkmeyer, Ms. Gillette, Dr. Hanner, Ms. Mapes, Dr. McCormick, Dr. Owen, Dr. Sutton, Dr. Wohlstein.
No: Dr. T. Mason.

The motion to delete CDS 2010C and 2020C from the Catalog passed unanimously.

This action approves the following to become effective Spring 99:

Delete CDS 2010C and 2020C from the catalog.

- IV. 98-63 BIO 3300, General Microbiology, Revised Course.
98-64 BIO 3450, Independent Study, Revised Course.
98-65 BIO 3451, Undergraduate Research, Revised Course.
98-66 BIO 3610, Survey of Algae and Fungi, Revised Course.
98-67 BIO 3612, Plant Morphology, Revised Course.
98-68 BIO 3952, Invertebrate Natural History, New Course.
98-69 BIO 4555, Honors Research, New Course.
98-70 BIO 4800, Research Techniques, New Course.
98-71 BIO 4818, Environmental Microbiology, Revised Course.
98-72 BIO 4836, Pathogenic Microbiology, New Course.
98-73 Biological Sciences Major (B.S.), New Program.
98-74 Admission Requirements for Psychology Majors, New Proposal.

Dr. Sutton moved and Dr. Hanner seconded the motion to put these items on the agenda. Voting will be later.

- V. 98-62 ART 3200, Digital Art I, New Course.

Dr. William Hubschmitt, Art Department, noted the School of Technology's concern that the new course appeared to duplicate one of its courses. He stressed, however, that the focus of ART 3200 was not on technological production but on graphic design as a means of self expression. Dr. Wohlstein moved and Dr. Bock seconded the motion to postpone action on this item until the November 5 meeting. The motion to postpone passed with the following vote:

Yes: Dr. Addison, Dr. Bock, Ms. Gillette, Dr. Hanner, Ms. Mapes, Dr. T. Mason, Dr. McCormick, Dr. Owen, Dr. Sutton, Dr. Wohlstein.

No: Mr. Brinkmeyer.

- VI. 98-59 Review of General Education.

Reports from the subcommittees:

Quantitative Reasoning and Problem Solving; Scientific Awareness: Dr. Hanner asked for clarification regarding how many hearings the subcommittees should conduct. Chair Addison stated that one hearing is required; a follow-up hearing might be held if necessary.

Human Behavior, Social Interaction, and Well-Being: Dr. Addison reported that this subcommittee will meet one more time before scheduling a hearing. Some of the issues members are considering: including introductory courses in the major; the number of clusters in the segment; and the number of courses in the segment.

Cultural Experience: Fine Arts Component and Philosophy and Literature Component: Dr. Owen reported on some of the issues this subcommittee is considering: including introductory courses in the major; enrollment figures; whether the integrated core is fulfilling its goal; and the financial ramifications of requiring eight hours of upper division courses.

- VII. 98-20a. Revision of the Integrated Core Writing Component Requirement.

Dr. Sutton distributed the latest draft:

DRAFT

FURTHER CAA ACTIONS ON WRITING ACROSS THE CURRICULUM

1. The CAA will ask Chairs to submit lists of courses that they would wish to have CAA designate as "writing-intensive." These may be courses in General Education, the major, or other fields (It is not the intention of the CAA to place the entire burden of Writing Across the Curriculum upon those who offer and teach General Education courses.)
2. If a total list is generated that would make such an action feasible, the CAA would require six semester hours of writing intensive classes, beyond the two freshman writing-centered classes and the Senior Seminar, for graduation. One of these classes is to be an upper-division class. These classes

may be from General Education, the major, or any other fields. Writing intensive classes would be listed in the catalog with the requirement.

The meeting adjourned at 3:18 p.m.

Sally Dolson, Recording Secretary.

All Council Minutes and Agenda are available on the Web at <http://www.eiu.edu/~eiucaa>.

ANNOUNCEMENT OF NEXT MEETING

November 5, 1998, 2 p.m.

Arcola/Tuscola Room - MLK Union

- Agenda: 98-20a. Revision of the Integrated Core Writing Component Requirement.
- 98-45 Revision of the Academic Load Policy. (Postponed until more information is received.)
 - 98-46 Revision of the Withdrawal Policy. (Postponed until more information is received.)
 - 98-59 Review of General Education.
 - 98-63 BIO 3300, General Microbiology, Revised Course.
 - 98-64 BIO 3450, Independent Study, Revised Course.
 - 98-65 BIO 3451, Undergraduate Research, Revised Course.
 - 98-66 BIO 3610, Survey of Algae and Fungi, Revised Course.
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 - 98-73 Biological Sciences Major (B.S.), New Program.
 - 98-74 Admission Requirements for Psychology Majors, New Proposal.